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## WELCOME TO THE ACCLIQUE TOUR



**Acclique**<sup>®</sup>

**Improving your accounts  
is only **acclique** away!**

# BUSINESS DATA REGISTRATION PAGE

**Business Data Registration**

**Acclique** **Business Data Registration Page**

**Information Needed to Customise ACCLIQUE® for YOU**

Business Name	Smith & Sons Pty Ltd *	Entity Type	PTY LTD Company *
Business Address	25 Forest Drive CRONASH QLD 4387 *	Contact Name 1	John *
Postal Address	PO Box 2387 CRONASH QLD 4387 *	Contact Name 2	Barry
Phone Number	07 4772 2290 *	Contact Name 3	
Fax Number	07 4772 2297	Company Motto	Best Service Ever!
Mobile Phone Number	0408 710 872	Default postage/freight charge	
Email Address	info@smithandsons.com.au		
Web Address	www.smithandsons.com.au		
ABN	12 106 864 334		
Date Commenced	1/07/2007 *		
GST Registered	Yes *		
Financial Year Start	01 Jul *		
GST Reg. Date	1/07/2007		
GST Percentage	10 % *		
BAS Lodgement	Quarterly *		

**MLM Information ...** **Card Information ...** **Bank Details ...**

Distributor ID	
MLM Name	
Sponsors DistributorID	
Sponsors Name	
Sponsors Phone Number	

**Done** \* Required fields

# MAIN MENU

Acclique - [C:\Program Files\Acclique\AccliqueData.mdb]

File Print Options Acclique Help Exit

ACCLIQUE MENU TREE

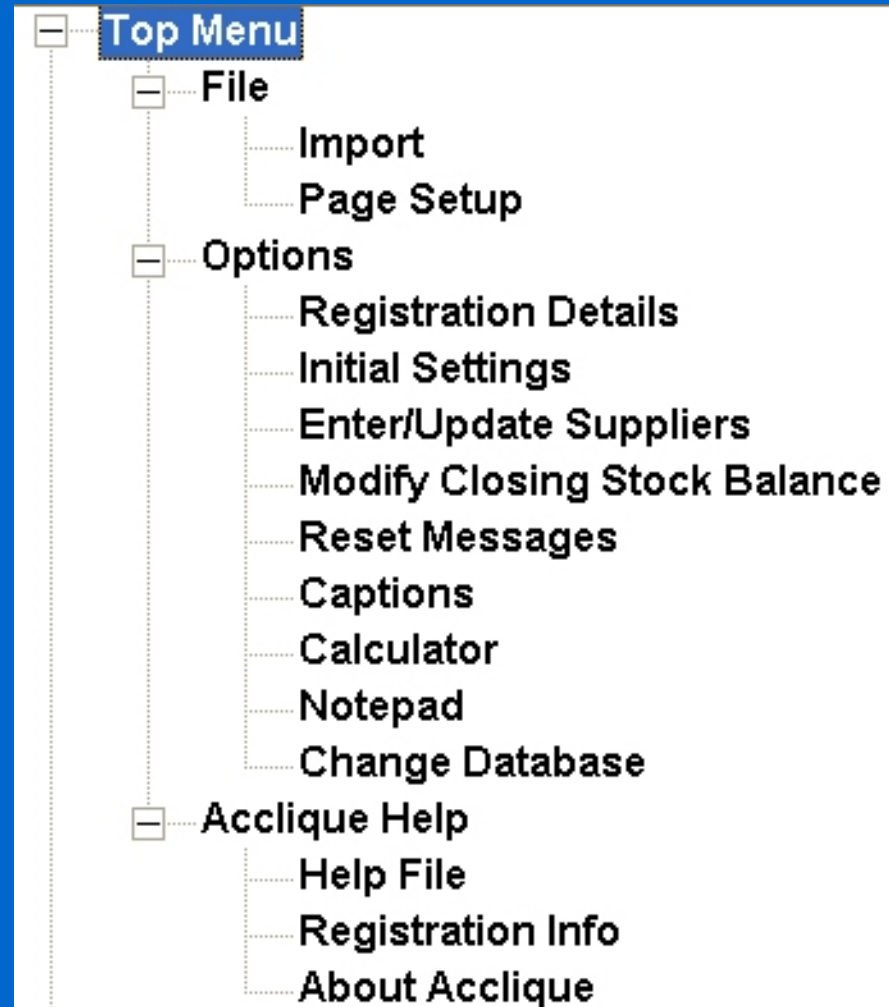
- + Top Menu
- + **Orders**
- + Invoices
- + Personal Use
- + Business Expenses
- + Business Income
- Product Transaction Report
- + Customers and Prospects
- + Product List
- + Registration Details
- + Financial Reports
- Rollover Year

Enter, update and print products purchased from your supplier.

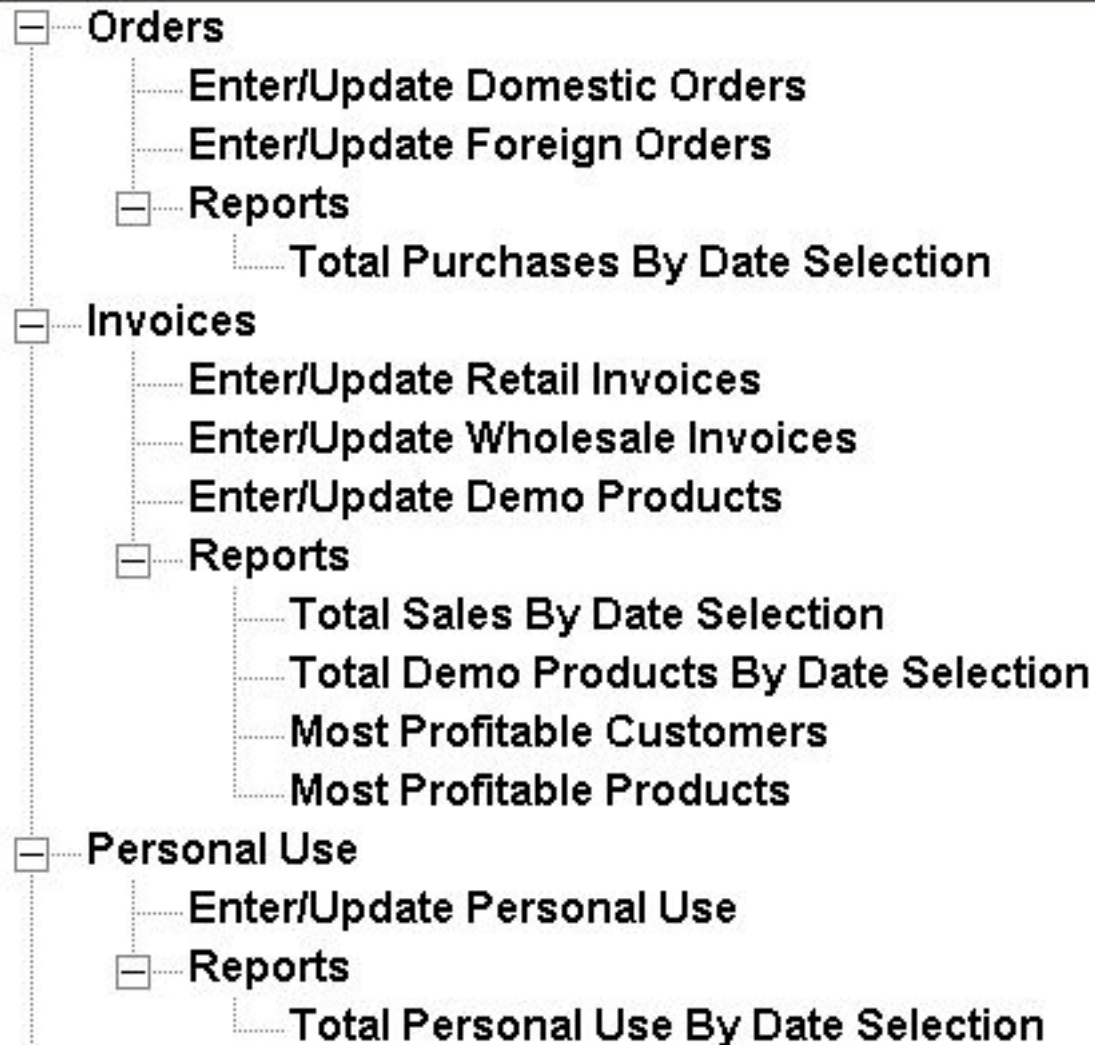
Menus

Description

## EXPANDED MAIN MENU



# EXPANDED MAIN MENU



# EXPANDED MAIN MENU

- [-] **Business Expenses**
  - [-] Enter/Update Business Expenses
  - [-] Enter/Update Motor Vehicle Expenses
  - [-] **Reports**
    - [-] Total Business Expenses By Date/Category
    - [-] Total Private Expenses By Date/Category
- [-] **Business Income**
  - [-] Enter/Update Business Income
  - [-] **Reports**
    - [-] Total Business Income By Date/Category
- [-] **Product Transaction Report**
- [-] **Customers and Prospects**
  - [-] Enter/Update Customers and Prospects
  - [-] Customers and Prospects Report
  - [-] Next Contact Date Report
- [-] **Product List**
  - [-] Enter/Update Products
- [-] **Registration Details**
  - [-] Update Registration Details
- [-] **Financial Reports**
  - [-] Annual Profit and Loss Statement
  - [-] Monthly Profit and Loss Statement
  - [-] Bank Reconciliation
  - [-] Stock On Hand
  - [-] Business Activity Statement (GST)
- [-] **Rollover Year**

# DOMESTIC PRODUCT ORDER FORM

**Domestic Orders Entry**

**Acclique** Homebased Business Pty Ltd  
Distributor ID: 438943784

## DOMESTIC PRODUCT ORDERS

Supplier: Our Normal Supplier \*  
 Address: Our Normal Supplier  
 342 ThisWay Road  
 ONTIME QLD 4287  
 Phone/Fax: 07 3968 2869/07 3864 2873

Card Name: Joe Citizen  
 Card Type: VISA  
 Card Number: 3489/3489/7238/7483  
 Expiry: 04/07

OrderId: 213  
 Date: 23/07/2005  
 Volume Month: July  
 PaymentMethod: Credit Card \*

ItemCode	Description	Size	PV	DistCost	Qty	Total PV	Total Dist Cost	GST
10001	General Family Shampoo	500ml	\$25.00	\$29.50	6	\$150.00	\$177.00	<input checked="" type="checkbox"/>
10002	All Over Body Wash	250ml	\$12.50	\$15.00	4	\$50.00	\$60.00	<input checked="" type="checkbox"/>
10003	Feel Nice Roll On Deodorant	50g	\$9.80	\$10.20	3	\$29.40	\$30.60	<input checked="" type="checkbox"/>
								<input type="checkbox"/>

Sub Total:	\$267.60
Freight:	\$13.20
<b>Totals:</b>	<b>\$229.40      \$280.80</b>

Record: 115 of 115

\* Required fields

# INVOICE FORM

**Retail Invoice**

**Acclique** Homebased Business Pty Ltd  
Distributor ID: 438943784

## TAX INVOICE

Customer: 282 | Joe | Average | Shipped To: [Redacted] | Invoice ID: 260  
 Address: 23 Suburbia Street | NORMAL QLD 4877 | Invoice Date: 23/07/2005  
 Phone/Fax: 07 3297 3978 | New | PaymentMethod: Credit Card

Item Code	Description	Size	RRP	Qty	Sales Total	Sales Type	GST
10002	All Over Body Wash	250ml	\$19.50	1	\$19.50	Sales	<input checked="" type="checkbox"/>
						Sales	<input type="checkbox"/>

Sub Total: \$19.50  
 Discount %: \$0.00 0 %  
 Postage/Freight: \$0.00  
 GST Portion: \$1.77  
 Total (including GST): \$19.50

Record: 187 of 187

# PERSONAL USE FORM

Personal Use Register Entry

**Acclique** Homebased Business Pty Ltd  
Distributor ID: 438943784

## PERSONAL USE REGISTER

Date Taken: 23/07/2005

Item Code	Description	Size	UnitCost	Qty	Total	TakenBy
10001	General Family Shampoo	500ml	\$29.50	1	\$29.50	Joe Average
▶ 0			\$0.00	1		

TOTAL INCL GST: \$29.50  
GST PORTION: \$2.68

# BUSINESS EXPENSES FORM

**Business Expenses Entry**

**Acclique** Homebased Business Pty Ltd  
Distributor ID: 3429792384

## Business Expenses

Date: 30/06/2005

ExpenseType: Entertainment

Supplier: Showtime Events

Amount Incl GST: \$220.00 Private Use Component Incl GST: \$55.00

GST Component: \$15.00 (assumes 10%)

Note: Circus Tickets

Capital Purchase  Purchase used for making Input Taxed Sale

Record: 1554 of 1554

# BUSINESS INCOME FORM

Business Income Entry

**Acclique** Homebased Business Pty Ltd  
Distributor ID: 3429792384

## Business Income

Date: 30/06/2005

IncomeType: Bonus Cheque

Amount Incl GST: \$155.00

GST Component: \$14.09 (assumes 10%)

Note: Bonus Cheque received for making extra sales this month

InputTaxedSale ?

Record: 878 of 878

# PRODUCT TRANSACTION REPORT

Product Transactions

**Acclique** Homebased Business Pty Ltd  
Distributor ID: 438943784

Item Code: 10001  
Transaction Type: All  
From Date: 16/10/2000  
To Date: 23/07/2005

## Product Transactions

Transaction history for General Family Shampoo 500ml

EventDate	Type	Qty	Unit	Total	PersonalDetails
23/07/2005	Personal Use	1	\$29.50	\$29.50	Joe Average
23/07/2005	Demo Use	1	\$29.50	\$29.50	
23/07/2005	Purchase	6	\$29.50	\$177.00	Homebased Business Pty Ltd

Record: 1 of 3

Quantity on hand as at 23/07/2005 is 4

# CUSTOMERS AND PROSPECTS FORM

Customers and Prospects

**Acclique** Homebased Business Pty Ltd  
Distributor ID: 438943784

## Customers and Prospects

Name Search: Firstname: [j\*] Surname: [ ] Search [ ]  
Customer ID: [ 282 ] Print Report [ ]

**Personal Details** | **Business / Sponsorship Details** | **Background Information**

First Name: [ Joe ] Home Phone Number: [ 07 3297 3978 ]  
Last Name: [ Average ] Work Phone Number: [ ]  
Street Address: [ 23 Suburbia Street ] Home Fax Number: [ ]  
[ NORMAL QLD 4877 ] Work Fax Number: [ ]  
Postal Address: [ ] Mobile Phone Number: [ ]  
Email Address: [ ]  
Web Address: [ ]

Customer Type:  Prospect  Retail Customer  Wholesale Buyer  Business Builder

Record: [ << ] [ < ] [ 136 ] [ > ] [ >> ] [ \* ] of 136

# TOTAL PURCHASE BY DATE REPORT

**Acclique** Homebased Business Pty Ltd  
 Distributor ID: 438943784

**Total Purchases By Date**

Selection:  From Date:  To Date:

OrderDate	Item Code	Description	Size	PV	DistCost	Qty	TotalPV	TotalDistCost
23/07/2005	10004	Wrinkle Free Cream	50g	\$37.00	\$21.13	2	\$74.00	\$42.26
23/07/2005	10003	Feel Nice Roll On Deodorant	50g	\$9.80	\$10.20	3	\$29.40	\$30.60
23/07/2005	10002	All Over Body Wash	250ml	\$12.50	\$15.00	4	\$50.00	\$60.00
23/07/2005	10001	General Family Shampoo	500ml	\$25.00	\$29.50	6	\$150.00	\$177.00

TOTALS:

GST PORTION:  TOTAL FREIGHT:

TOTAL SPENT:

# TOTAL SALES BY DATE REPORT

**Retail Invoice**

**Acclique** Homebased Business Pty Ltd  
Distributor ID: 438943784

## TAX INVOICE

Customer: 282 | Joe | Average | Shipped To: [Redacted] | Invoice ID: 259  
 Address: 23 Suburbia Street | NORMAL QLD 4877 | Invoice Date: 23/07/2005  
 Phone/ Fax: 07 3297 3978 | New | Payment Method: Cash

Item Code	Description	Size	RRP	Qty	Sales Total	Sales Type	GST
10004	Wrinkle Free Cream	50g	\$65.00	1	\$65.00	Sales	<input type="checkbox"/>
10001	General Family Shampoo	500ml	\$32.00	1	\$32.00	Sales	<input checked="" type="checkbox"/>
▶						Sales	<input checked="" type="checkbox"/>

Sub Total: \$97.00  
 Discount %: \$0.00 (0 %)  
 Postage/Freight: \$0.00  
 GST Portion: \$2.90  
 Total (including GST): \$97.00

Record: 186 of 186

# TOTAL BUSINESS EXPENSES REPORT


**Total Business Expenses**
Homebased Business Pty Ltd  
Distributor ID: 34897897

Category:  From Date:    
 Supplier:  To Date:

Date	Supplier	ExpenseType	Cost Incl GST	GST	Note
10/06/2005		Business Coaching	\$550.00	\$40.00	Keeping us on track
10/06/2005		Advertising	\$550.00	\$50.00	Marketing that works
10/06/2005		Accommodation	\$550.00	\$50.00	Overnight stay
30/06/2005		Drawings	\$110.00	\$0.00	Money taken out of company
30/06/2005	Novotel Atrium I	Accommodation	\$50.00	\$4.54	Overnight stay
30/06/2005		RACQ	\$550.00	\$50.00	TEST
30/06/2005		Insurance	\$110.00	\$10.00	Car Insurance Paid

TOTAL INCL GST:   
 GST PORTION:

# TOTAL BUSINESS INCOME REPORT

Total Business Income (REPORT) X

**Acclique Total Business Income** Homebased Business Pty Ltd  
Distributor ID: 438943784

Category:  From Date:   
To Date:

Date	IncomeType	Amt Incl GST	GST	Note
▶ 1/04/2005	Donations Received	\$100.00	\$0.00	A great bonus
31/05/2005	Dividend Income	\$99.00	\$9.00	Fonter Trading Company Dividend
30/06/2005	Bank Interest Received	\$66.00	\$0.00	Interest received from Which Bank

TOTAL INCL GST:   
GST PORTION:

- 
- **FINANCIAL REPORTS**
- 

- **Financial Reports**

- - **Annual Profit and Loss Statement**

- - **Monthly Profit and Loss Statement**

- - **Bank Reconciliation**

- - **Stock On Hand**

- - **Business Activity Statement (GST)**

# ANNUAL PROFIT AND LOSS STATEMENT



Homebased Business Pty Ltd  
Distributor ID: 438943784

## Profit and Loss Statement For Year Ended 30/6/2006

Choose Year:

2006

### REVENUE

Sales Revenue [Products Sold]		\$0.00
Sales Revenue [Other]		\$0.00
Bank Interest Received	\$66.00	
Dividend Income	\$90.00	
Donations Received	\$100.00	
		<b>\$256.00</b>

### COST OF GOODS SOLD:

Opening Stock (as at July 1)		\$350.00
ADD: Purchases (excl. demo, samples, sales aids)	\$219.55	
LESS: Products for Personal Use	\$0.00	\$219.55
ADD: Freight In (from Orders)		\$11.00
		<b>\$580.55</b>
LESS Closing Stock (as at June 30)		\$1,298.51
Cost of Goods Sold		<b>(\$717.96)</b>
<b>GROSS PROFIT</b>		<b>\$973.96</b>

### LESS: EXPENSES

Company Sales Aids	\$0.00
Products used for Demonstration	\$0.00
Products given as Samples	\$0.00

### Motor Vehicle Expenses:

	\$0.00
--	--------

Expense Type	Amount	PLC	SubTotal
Accommodation	\$545.46	\$200.00	\$345.46
Advertising	\$500.00	\$0.00	\$500.00
Business Coaching	\$500.00	\$100.00	\$400.00
Drawings	\$110.00	\$0.00	\$110.00

**\$1,355.46**

**NET PROFIT/(LOSS)**

**(\$381.50)**

# MONTHLY PROFIT AND LOSS STATEMENT

Profit and Loss Statement (REPORT) Smith & Sons Pty Ltd

**Acclique Profit and Loss Statement For December 2008**

Choose Year: 2008  
Choose Month: 12  
View

**REVENUE**

Sales Revenue [Products Sold]		\$50.00
Sales Revenue [Other]		\$0.00
Bank Interest Received		\$25.00
		<b>\$75.00</b>

*Double click on an item in the list above to view in full detail*

**COST OF GOODS SOLD:**

Opening Stock (as at beginning of month)		\$0.00
ADD: Purchases (excl. demo, samples, sales aids)	\$25.00	
LESS: Products for Personal Use	\$0.00	\$25.00
ADD: Freight In (from Orders)		\$0.00
		\$25.00
LESS Closing Stock (as at end of month)		\$0.00
Cost of Goods Sold		<b>\$25.00</b>

**GROSS PROFIT \$50.00**

**LESS: EXPENSES**

Company Sales Aids		\$0.00
Products used for Demonstration		\$0.00
Products given as Samples		\$0.00

**Motor Vehicle Expenses:**

		\$0.00
--	--	--------

*Double click on an item in the list above to view in full detail*

Expense Type	Amount	PUC	SubTotal
Bank charges (No GST)	\$55.00	\$0.00	\$55.00
Office Equipment	\$227.28	\$0.00	\$227.28
Stationery	\$50.00	\$20.00	\$30.00

*Double click on an item in the list above to view in full detail*

**\$312.28**

**NET PROFIT/(LOSS) (\$262.28)**

# BUSINESS ACTIVITY STATEMENT

The screenshot shows a software window titled "Business Activity Statement". The window contains the Acclique logo and the text "Homebased Business Pty Ltd" and "Distributor ID: 438943784". The main heading is "Business Activity Statement". Below this is a navigation bar with tabs: "Interface", "Details", "GST", "PAYG Withholding", "PAYG Instalment", "FBT", "Summary", and "GST Cal Sheet". The main content area displays "Electronic Commerce Interface for Electronic Business Activity Statement". There is a "Select Quarter:" dropdown menu set to "4". Below this are three buttons: "IMPORT eBAS" (with a dotted border), "POPULATE eBAS", and "EXPORT eBAS".

Business Activity Statement

Acclique Homebased Business Pty Ltd  
Distributor ID: 438943784

## Business Activity Statement

Interface | Details | GST | PAYG Withholding | PAYG Instalment | FBT | Summary | GST Cal Sheet

### Electronic Commerce Interface for Electronic Business Activity Statement

Select Quarter: 4

IMPORT Information From  
Electronic Commerce Interface  
To ACCLIQUE

POPULATE the eBAS  
From Information  
Within ACCLIQUE

EXPORT Information From  
ACCLIQUE To  
Electronic Commerce Interface

IMPORT eBAS

POPULATE eBAS

EXPORT eBAS

# BUSINESS ACTIVITY STATEMENT

Business Activity Statement

Acclique Homebased Business Pty Ltd  
Distributor ID: 438943784

## Business Activity Statement

Interface Details **GST** PAYG Withholding PAYG Instalment FBT Summary GST Cal Sheet

### Goods and services tax (GST)

GST for the period: 1/4/2005 to 30/6/2005

Option 1: Calculate GST and report quarterly

Total sales **G1** \$ 38,978

Does the amount shown at G1 include GST?  Yes  No

Export sales **G2** \$

Other GST-free supplies **G3** \$

Capital purchases **G10** \$ 343

Non-capital purchases **G11** \$ 14,341

GST on sales or GST instalment **1A** \$

GST on purchases **1B** \$

The amounts at 1A and/or 1B are automatically transferred into fields 1A and/or 1B on the Summary tab

Option 2: Calculate GST and report annually

Total sales **G1** \$

Does the amount shown at G1 include GST?  Yes  No

GST on sales or GST instalment **1A** \$

GST on purchases **1B** \$

Option 3: Pay GST instalment amount

ATO instalment amount **G21** \$

**If varying this amount, complete G22, G23, G24**

Other acquisitions **G22** \$

This is the total of your acquisitions **G23** \$

Reason for variation **G24**

GST on sales or GST instalment **1A** \$

# ABOUT US

Version 7.0.0  
05/05/2009

## JAYATARRAS Pty. Ltd.

Improving your accounts is only acclique away!

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